

Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training

7th Floor, DGT,
Kaushal Bhawan, New Moti Bagh,
New Delhi 110023
Dated: 20.12.2024

To,

- i. All the Regional Directors, RDSDE & Principals, NSTIs
- ii. All the concerned Training Officers

Office Order

Subject: CTS Examination of Training Officers employed in DGT-Detailed Guidelines-reg

Reference to office order of even number dated 19.12.2024 wherein it has been informed that examination for Training Officers employed in DGT is scheduled on 26.12.2024 and 27.12.2024.

2. In this regard, it is informed that candidates can also request to their office to appear for practical examination at an institute (NSTI/ITI) other than where they are admitted, provided that the infrastructure for conducting the examination is available (either for CTS or CITS) at the chosen centre.

3. The examination centre for CBT examination will be the same as that of practical examination. The web link for the CBT examination will be shared, where the officer can login through their credentials and take the examination.

4. In case, officer has to travel to a different station than their place of posting, they will be entitled to TA/DA as per rule.

5. All other examination guidelines will remain same as per office order no 44186 dated 27.06.2024.

6. The responsibilities of various stakeholders are attached at **Annexure I**. Further, the list of officers and where they are admitted is enclosed at **Annexure II**.



(CS Murthy)

Controller of Examination / Director, DGT

Encls: As above

Copy to:

1. Sr.PPS to Secretary, MSDE
2. PSO to DG/AS, DGT
3. DDG, DGT
4. Director, Affiliation
5. Director, CD Section
6. Director, NIMI
7. SIDH Team, NSDC

1. Responsibility of the Officer taking the examination:

- i. Submit CBT examination fees (Rs 213) on the SIDH portal
- ii. Submit their preference of practical examination centre to their office, in case officer wants to appear at an institute other than institute where they are admitted

2. Responsibility of the Office where the officer is posted:

- i. In case the admission and examination institutes are different,
 - a. It will be responsibility of the Director/ Principal to coordinate and finalise the examination centre as per request of the officer.
 - b. The Director/ Principal will inform the examination centre to make all arrangements for conducting the examinations on scheduled dates.
 - c. The Director/ Principal will communicate the details of the practical examination centre to the institute where the officer is admitted. The institute will, accordingly, map the practical examination centre on the SIDH.
 - d. The Director/Principal will endorse the evaluation sheet of the practical examination and send it to the institute where the officer is admitted. The institute will, accordingly, upload the practical examination marks on the SIDH portal.

3. Responsibility of the institute where the officer is admitted (Annexure II):

- i. Updating the practical fees of candidates on the SIDH portal within scheduled dates
- ii. Mapping the practical examination centre for the candidate on the SIDH portal
- iii. Uploading practical examination marks on the SIDH portal

4. Responsibility of the institute where the examination is being held:

- i. Preparation of practical examination question paper, bill of material and arranging raw material.
- ii. Conducting practical examination in fair manner and deploying examiners during the examination
- iii. Evaluation of the practical examination
- iv. Overseeing the fair conduct of theory examination to be held in online CBT mode



S.No	Candidate Name (Sh/Ms)	NSTI - Where candidate is Admitted
1	Rejani.P.S.	G 32000622 - NSTI, KOZHIKODE
2	Kovuru Vijaya Kumar	CFI2900001 - NSTI (W), BANGALORE
3	V.V.Sailaja	CFI2900001 - NSTI (W), BANGALORE
4	APPA RAO BUDHA	CFI2900001 - NSTI (W), BANGALORE
5	Rakesh Bhanothu	GU36000513 - NSTI, HYDERABAD
6	Kalpana Kishor Mestry	CFI3200001 - NSTI (W), TRIVANDRUM
7	DUDEKULA MAHABOOB BASHA	GU27000980 - NSTI, MUMBAI
8	Sahdev	GU27000980 - NSTI, MUMBAI
9	Amrish Sagar	GU27000980 - NSTI, MUMBAI
10	S KALEEL RAHUMAN	GU27000980 - NSTI, MUMBAI
11	MUKTANAND	GU19000267 - NSTI, KOLKATA
12	Sohil Khalani	GU03000397 - NSTI, LUDHIANA
13	Shivi Joshi	GU03000397 - NSTI, LUDHIANA
14	Tarun kumar daga	GU03000397 - NSTI, LUDHIANA
15	Bijoy B.K.	G 32000622 - NSTI, KOZHIKODE
16	Shaukhath Hussain K	G 32000622 - NSTI, KOZHIKODE
17	MP Rajan	G 32000622 - NSTI, KOZHIKODE
18	DHANYA RAVEENDRAN	CFI2700001 - NSTI (W), MUMBAI
19	Hasmukhbhai Babubhai Mali	CFI2300001 - NSTI (W), INDORE
20	Budhaditya Biswas	CFI2900001 - NSTI (W), BANGALORE
21	Billa Srinivas Reddy	GU36000512 - NSTI, HYDERABAD
22	Ravi Kumar Pandey	GU09901457 - NSTI, KANPUR
23	Ritesh Kumar Mourya	GU09901457 - NSTI, KANPUR
24	Vnod Kumar Sharma	CFI2900001 - NSTI (W), BANGALORE
25	PARVEEN KUMAR	GU09901457 - NSTI, KANPUR
26	Shanjeevi C	GU09901457 - NSTI, KANPUR
27	Asheesh Kumar Kesharwani	GU09901457 - NSTI, KANPUR
28	Rajendra Kumar Shahu	GU09901457 - NSTI, KANPUR
29	Periasamy K	GU09901457 - NSTI, KANPUR
30	Rajesh Kanna R	GU09901457 - NSTI, KANPUR
31	SANKAR S	GU09901457 - NSTI, KANPUR
32	Jagdish Prasad Meena	GU09901457 - NSTI, KANPUR
33	Manu Kumar H A	GU09901457 - NSTI, KANPUR
34	Shiv Kumar	GU09901457 - NSTI, KANPUR
35	Thakur Lal Parashar	GU08001952 - NSTI, JODHPUR
36	Mohammed Insaf Ali	GU08001952 - NSTI, JODHPUR
37	RAMESH KUMAR VERMA	CFI0800001 - NSTI (W), JAIPUR
38	ANIL KUMAR	CFI0800001 - NSTI (W), JAIPUR
39	Anil Kumar Singh	GU05000196 - NSTI, HALDWANI
40	Hemant Kumar Singh	CFI0900002 - NSTI (W), ALLAHABAD
41	shobha bai B	CFI2900001 - NSTI (W), BANGALORE
42	Sunil M K	CFI2900001 - NSTI (W), BANGALORE
43	P Narmada	CFI2900001 - NSTI (W), BANGALORE
44	POOJA-RAGHWENDRA SINGH	CFI2900001 - NSTI (W), BANGALORE
45	Ranjini Kumar	CFI2900001 - NSTI (W), BANGALORE
46	DUKKUPATI RAMAKRISHNA	GU36000512 - NSTI, HYDERABAD
47	Praveen Chandra Pal	GU09901457 - NSTI, KANPUR
48	DHARMENDRA KUMAR PANCHAL	GU08001952 - NSTI, JODHPUR
49	Mithai Lal Rai	GU05000196 - NSTI, HALDWANI
50	RATNESH KUMAR	CFI0900002 - NSTI (W), ALLAHABAD

