

File No. A-12018/1/2024-O/o DEPT.SECY (Estt. I) (E-66080)
Government of India
Directorate General of Training
Ministry of Skill Development and Entrepreneurship

Directorate General of Training,
Kaushal Bhawan, New Moti Bagh.
New Delhi- 110023
Dated: 03.10.2024

OFFICE MEMORANDUM

Subject: Draft Recruitment Rules of Office Superintendent (Women Training) for inviting comments of Stake Holders-Reg,

The undersigned is directed to refer to Draft Recruitment rules of Office Superintendent (Women Training) 2024. All the stake holders are requested to go through the Draft RR and provide their comments to e-mail id sonu.bhatia@gov.in by 04.11.2024

Encls: As Above.


(Sonu Bhatia)

Under Secretary to the Govt. of India

To.

1. All Regional Directors of RDSDE under DGT.
2. All Directors, DGT (Hqrs)

Copy to:

IT Cell, DGT for uploading on DGT website.

[To be published in the gazette of India, Extraordinary, Part-II, Section 3, sub-section(i)]

Government of India
MINISTRY OF SKILL DEVELOPMENT AND ENTREPRENEURSHIP
Directorate General of Training

NOTIFICATION

New Delhi, the ,2024

G.S.R.....(E).-In exercise of the powers conferred by the proviso to article 309 of the Constitution, and supersession of the Directorate of Training, (Vocational Training Program for Women), Directorate General of Employment and Training Group 'C' Non-Gazetted (Ministerial) posts Recruitment Rules, 2003 notified vide GSR 396 dated 31-Oct-2003 , **except** as respect things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Office Superintendent (Women Training) , Group 'B' Non-Gazetted (Ministerial) in the Directorate General of Training (Women Training), under Ministry of Skill Development and Entrepreneurship, namely:-

Short title and Commencement.- (1) These rules may be called the Ministry of Skill Development and Entrepreneurship, Directorate General of Training (Women Training), Office Superintendent Group 'B' Non-Gazetted (Ministerial) Recruitment Rules, 2024.

(2) They shall come into force on the date of their publication in the official Gazette.

- 3. Number of posts, classification, and Level in the pay of Matrix-** The number of posts, their classification and Level in the pay of Matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
- 4. Method of recruitment, age limit and other qualification, etc.-** The method of recruitment, age limit, qualifications and other matters relating to the said posts, shall be as specified in columns (5) to (13) of the aforesaid Schedule.
- 5. Disqualification-** No person shall be eligible for appointment to the said post,

a. who has entered into or contracted a marriage with a person having a spouse living; or

b. who, having a spouse living, has entered into or contracted a marriage with any person,

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for doing

so, exempt any person from the operation of this rules.

- 6. Power to relax-** Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.
- 7. Saving-** Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the other backward classes, economically weaker sections, ex-servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time, in this regard.

SCHEDULE

Name of the post	Number of post	Classification	Scale of Pay	Whether selection post or non Selection post	Age limit for direct recruitment
(1)	(2)	(3)	(4)	(5)	(6)
Office Superintendent	19*(2024) *Subject to variation depending on workload	General Central Service (Group 'B' Non-Gazetted) Ministerial)	Pay level – 6	Selection	Not applicable

Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation if any	Method of recruitment whether by direct Recruitment or by promotion or by deputation/Absorption & percentage of the posts to be filled by various methods.
(7)	(8)	(9)	(10)
Not applicable	Not applicable	Two years	100% By promotion failing which by deputation.

In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	If a departmental promotion committee exists what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(11)	(12)	(13)
<p>Promotion:</p> <p>Accountant in the pay matrix level-5 with six years' regular service rendered in the grade</p> <p style="text-align: center;">OR</p> <p>Promotion shall be made upon completion of combined 10 years regular service both in level-4 (UDC or Stenographer or Hostel Warden or Data Entry Operator grade) and level-5(Accountant grade) and having 5 years' experience in the field of establishment/account/hostel/purchase/training section work failing which rendered 10 years regular service in level-4 (UDC or Stenographer or Hostel Warden or Data Entry Operator grade) and having 5 years' experience in the field of establishment/account/hostel/purchase/training section work.</p> <p>Deputation: Officer from the Central Government or State Governments:</p> <p>(i) holding analogues post on a regular basis in the parent cadre/department. Or</p> <p>(ii)Accountant with six years' regular service in the pay level-5, Rs. 29,200-92,300 and having 6 years' experience in administration, cash/accounts matter.</p> <p>Note:-</p> <p>The departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment or deputation. Similarly,</p>	<p>Group 'B' Non-Gazetted</p> <p>Departmental Selection committee (for promotion) consisting of:</p> <ol style="list-style-type: none"> 1. Deputy Director General, Director General of Training – Chairperson 2. Director of Training (Women Training), Director General of Training – Member 3. Deputy Secretary, DGT, New Delhi - Member 	<p>Consultation with the Union Public Service Commission is not necessary .</p>

<p>deputations shall not be eligible. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications. for consideration for appointment by promotion.</p> <p>The period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some another organization or department of the Central Government shall ordinarily not exceed three years.</p>		
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