

TIME BOUND

No. DGT-A-28012/1/2020.Estt(Admn.II)(Pt) (E-33733)

Government of India

Ministry of Skill Development and Entrepreneurship

Directorate General of Training

Kaushal Bhawan, New Moti Bagh

New Delhi -110023

Dated: 23.12.2024

OFFICE MEMORANDUM

Subject: Completion of APAR for the year 2023-24 in r/o regular Employees of DGT - reg.

The progress made on generation and completion of online APARs for the year 2023-24 reveals that the APARs are still pending at the various level i.e. officers Reported upon for self-appraisal/Reporting officer/ Reviewing Officer/Disclosure/Representation. DoPT vide its OM No. 21011/04/2023-Estt.(A.II) dated 30.08.2024 has issued timeline for completion of APAR for the period 2023- 24.

2. A plain perusal of the data on completion of APAR shows that as on dated 17.12.2024, timely action has not been done in most of the case at various stages. As per the practice followed by the Government of India, the window for online recording of APARs on SPARROW system will be closed after completion of the timeline issued by DoPT. Thereafter, it will not be possible to take any action on the APARs.

3. In view of the facts stated above, all the Controlling Authorities are directed to bring the contents of this OM to the concerned officers, Reported Upon, Reporting Officers and Reviewing Authority for completing action pending on their part, before the specified timeline. The concerned officers will be held liable for action, if the timely action related to APAR, on their part, is not completed before the timeline.

4. This issue with the approval of Competent Authority.



(Amresh Kumar Jha)

Deputy Secretary to the Govt of India

To

- i. All the officers/employees of DGT
- ii. All the Regional Directors, RDSDEs/Principals NSTIs (to circulate among all the employees)
- iii. DGT Website/e-office notice board (IT Cell is requested to take necessary action)

Copy for information to:-

- i. PSO to DG, DGT
- ii. DDG(AK)/DDG(SKG)/DDG(IS)