

By Email

File No. DGT-18011/4/2023-O/o DIR (TT) (FTS no. E-62494)

Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training

7th Floor, DGT,
 Kaushal Bhawan, New Moti Bagh,
 New Delhi 110023
 Dated: 21st November
 2025

To,

- i. All the Director/ Commissioner of the States/UTs (Dealing with Craftsmen Training Scheme)
- ii. All the Regional Directors, RDSDE
- iii. All the Principals, NSTIs

Subject: Detailed Guidelines for CTS -Leftover/Supplementary Examination 2025 -reg.

1. This is in continuation to the office order of even no dated 14 November 2025 wherein the schedule for All India Trade Test 2025 for Craftsmen Training Scheme (including Dual System of Training) has been announced for **leftover/supplementary** trainees from following sessions:

S No	Admission Year	Sessions	Trainee Type
1	2021	2 nd Year of 2-year Courses	Regular and Private trainees
2	2022	Six-month Courses, One-year Course, and	
3	2023	1 st and 2 nd Year of 2-year Courses	
4	2024	Six-month Courses, One-year Course, and 1 st year of 2-year Courses	

2. **Hall Ticket (HT) eligibility:** The eligibility criteria for appearing in the CTS and DST Leftover/Supplementary Examination 2025 is as below:

Sl. No.	Parameter	Eligibility Criteria for Appearing in Exam
1.	Attendance	> = 80%
2.	Formative Assessment Marks	> = 60%
3.	CBT and Practical Examination Fees	Yes

2. Vide order no DGT-35/4/1 Secy. (MSDE) 2022 dated 28th March 2022 regarding State Skill Development and Entrepreneurship Committee (SSDEC), State/UT Directorates have been empowered to set the Practical

Question Papers for all the trades. Hence, State/UT Directorates are requested to prepare the question paper and conduct Practical examination for all trades.

The NSTIs may adopt the practical examination question papers prepared by the respective State Directorate. However, for trades, running in NSTIs but not in any other ITI of the state, NSTIs have to prepare the practical examination question paper themselves.

3. As per the order No. MSDE-18011/DGT/2017-TTC(Pt-III) dated 19.12.2019, all the ITIs are self-centre for conducting Practical Examination. However, concerned SSDEC/ State Directorate can decide any other Practical Examination Centre.
4. The uploading of the Trade Practical examination marks by Examiners on the SIDH Portal is advised to be completed on the day of the Examination itself or to be mandatorily completed within 48Hrs, after the conclusion of the Practical Examination.
5. The trainees, for whom no marks entry is made against Practical or/and Engineering Drawing on the Portal (neither marks nor absent) will be treated as absent in the Practical Examination, and their result will be processed accordingly.

6. **Computer Based Test (CBT) Fees Collection:-**

- a. The CBT fees for each trainee will be calculated as below formula:

CBT Fees (in Rs) = 163* Number of CBT papers+50+ applicable Payment Gateway Charges

- b) CBT examination fees are to be deposited through online mode. No other mode of payment will be entertained. It may be noted CBT fees can be deposited by the ITIs or by the trainee herself through her login on the SIDH.
- c) For **Government ITIs** having no facility of submitting CBT fees online through payment gateway on SIDH, fees can be collected from trainees and deposited in bulk directly to the NIMI bank account through any mode. The payment details and proof of such transactions must be uploaded by the Govt ITI on the SIDH platform for verification and approval by NIMI. If the ITI fails to upload the fee payment details within the last date of CBT examination fee payment date, no communication confirming the payment via email or any other mode will be entertained.

The NIMI Bank Account Details for depositing the CBT fees is provided below:

Name: NIMI CBT EXAMINATION,
A/c No. 570401010050228,
IFSC Code - UBIN0557048,
MICR Code - 600026040,
Bank - UNION BANK OF INDIA,
Branch & Address - CTI CAMPUS, GUINDY, CHENNAI – 600032

Any CBT fee payment made by a private ITI directly to the NIMI bank account will neither be considered as valid fee payment and nor be refunded.

7. **CBT Exam Centre Mapping:** The CBT exam centre mapping has to be completed by the State Directorate in liaison with the NSEIT between **9th Dec to 18th Dec 2025**. The CBT Exam centres are finalized after the final approval of the State Controllers of Examination only. Therefore, the State has to mandatorily confirm/ suggest changes to the exam centre mapping submitted by the NSEIT.
8. **CBT Examination Pattern:** - The supplementary CBT Examination Question Paper pattern for particular admission year will be same as was followed in that particular admission year's Mains Examination.
9. **Corrigendum for Office order of even number dated 14 November 2025**
The **result date** may be read as **05 Jan 2026** in place of 05 Jan 2025.

(Swati Sethi)
Controller of Examinations, DGT

Copy to (via email):

1. PS to the DDG, Hqrs/ East/South
2. Executive Director, NIMI, Chennai
3. Director, TC Section, DGT
4. Director, CD Section, DGT
5. Director, CFI Section, DGT
6. Director, CSTRAI, Kolkata
7. SIDH Team
8. M/s NSEIT

(Vidit Singh)
Deputy Director, DGT